

**BENTON COUNTY NOVEMBER 17, 2025**

**BE IT REMEMBERED THAT ON NOVEMBER 17, 2025 THAT THE BENTON COUNTY  
COMMISSIONERS MET IN REGULAR SESSION  
AT THE BENTON COUNTY COURTHOUSE @ 6:00 PM.**

**Opening of meeting was by Deputy Dan Clark**

**Invocation was led by Charles Cooper and Pledge of Allegiance was led by Brett Burke**

**ROLL CALL BY COUNTY CLERK, Wanda Malin– 15 Present and 3 Absent  
(Stephen Stokes, Sonny Hall, and Phil Melton)**

**ANNOUNCING OF QUORUM BY COUNTY CLERK, Wanda Malin  
APPROVAL OF AGENDA**

Motion was made by Commissioner Bain and seconded by Commissioner Arnold to approve the agenda. On a voice vote 15 Ayes, 0 No, and 3 Absent. Motion Passed to approve agenda.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**AGENDA**

- I. Opening of Meeting by Sheriff or his appointee**
- II. Invocation and Pledge of Allegiance**
- III. Roll Call by County Clerk or Chief Deputy**
- IV. Announcing of Quorum by County Clerk, Wanda Malin**
  - 1) Approval of Agenda**
  - 2) Citizens Forum**
  - 3) Comments regarding the Senior Center-Kimberely Benefield, Denise Jensen, Sue Webb**
  - 4) Commissioners Forum**
  - 5) County Mayor, Attorney, Finance Advisor, or Proclamations**
  - 6) Approval of Minutes**
  - 7) Report of Public Utilities**

- 8) A RESOLUTION by Mayor Mark Ward, to appoint Daniel King as Benton County Benton County Attorney to fulfil the remainder of the current term. (20251117-01)
- 9) A RESOLUTION by Mayor Mark Ward, to formally appoint newly state certified Road Superintendent Brian Hicks to the position of Benton County Road Superintendent. (20251117-02)
- 10) A RESOLUTION by Mayor Mark Ward, to appoint Colleen Tighe to the Benton County Animal Shelter Board to fulfil the remainder of Brittany Fuller's unexpired Term. (20251117-03)
- 11) A RESOLUTION by Mayor Mark Ward, to reappoint Timmy Pate to the Benton County Airport Board for a four (4) year term. (20251117-04)
- 12) A RESOLUTION by Mayor Mark Ward, to budget funds in the amount of \$ 12,450.00 received by the Benton County Library from the City of Camden to a proper line item for expenditure. (20251117-05)
- 13) A RESOLUTION by DOE Mark Florence to budget funds received from the Project Raise Grant to proper line items in the school budget for expenditure. (20251117-06)
- 14) A RESOLUTION, by Benton County Mayor Mark Ward, to move funds in the amount of \$ 3985.00 within the Highway Department budget to cover a shortfall in Worker's Compensation Insurance. (20251117-07)
- 15) A RESOLUTION by Sheriff Ken Christopher, to appropriate funds in the amount of \$42,000.00 from the unassigned fund balance of the general fund to an expenditure line item to cover costs associated with entering into a contract with Flock Safety to provide License Plate Readers in multiple locations throughout the county. (20251117-08)
- 16) A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$5,350.44 received from insurance payments on damaged sheriff department vehicles to an expenditure line item to allow for proper expenditure. (20251117-09)
- 17) A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$300.00 received from miscellaneous refunds for the month of October to a proper line item to allow for expenditure. (20251117-10)
- 18) A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$ 30,000.00 received from the TLETA Cost Sharing Grant to proper line items to allow for expenditure. (20251117-11)
- 19) A RESOLUTION by Mayor Mark Ward, to seek commission approval of a new fee schedule and Standard Operating Procedures (SOP) for the Benton County Animal Shelter. (20251117-12)
- 20) A RESOLUTION by Mayor Mark Ward, to budget funds received from the Airport Grounds Equipment Grant to a proper line item for expenditure. (20251117-13)
- 21) A RESOLUTION by Mayor Mark Ward, to seek commission approval to enter into an agreement for a copier/printer/scanner system for the Clerk & Master's Office and to appropriate and budget funds in the amount of \$ 1250.00 for this purpose. (20251117-14)
- 22) A RESOLUTION by Mayor Mark Ward, to seek commission approval to create a part-time maintenance position for the ballfields at the Benton County Sports Complex and to appropriate and budget funds in the amount of \$ 25,000.00 for funding this position.(20251117-15)
- 23) A RESOLUTION by Commissioners Arnold and Murphy to appropriate and budget funds in the amount of \$ 12,000.00 to fund an AI Technology subscription for use of the Benton County Chamber of Commerce. (20251117-16)
- 24) A RESOLUTION by Commissioners Price, Fowler, Burke and Murphy to establish Guidelines for Citizen Participation During the Public Comment Period of the Benton County Commission Meetings. (20251117-17)

25) Appointing Notaries

26) Any Other Business

27) Adjourn

**CITIZENS FORUM**

Tim Vick-Flock Safety (License Plate Readers)  
Robert Jackson-Flock Safety (License Plate Readers)

**COMMENTS REGARDING THE SENIOR CENTER KIMBERLY BENEFIELD, DENISE JENSE AND SUE WEBB**

Concerns, Questions, Opinions, & Etc. in regard to recent events that has occurred at the Senior Center;  
Dismissal of Haley Flowers Parker from her employment at the Senior Citizen Center

**COMMISSIONERS FORUM**

Dwayne Fowler  
Jeff Murphy  
Rocky Presson

**COUNTY MAYOR, ATTORNEY, FINANCE ADVISOR, OR PROCLAMATIONS**

**APPROVAL OF MINUTES**

Motion was made by Commissioner Miller and seconded by Commissioner Nunnery for the approval of minutes.  
On a voice vote 15Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**APPROVAL OF THE REPORT OF PUBLIC UTILITES**

Motion was made by Commissioner Miller and seconded by Commissioner Kiehn to approve the Report of Public Utilities. On a voice vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**RESOLUTIONS**

RESOLUTION NO. 20251117-01

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: NONE

November 17, 2025

**A RESOLUTION by Mayor Mark Ward, to appoint Daniel King as Benton County Benton County Attorney to fulfil the remainder of the current term.**

WHEREAS, there currently exists a vacancy in the position of Benton County Attorney; and

WHEREAS, the Benton County Mayor and the Board of Commissioners recognize the need for consistent, professional legal guidance to support county operations, protect the interests of the county, and ensure compliance with applicable state and federal laws; and

WHEREAS, after due consideration, the Benton County Mayor and Board of Commissioners find it in the best interest of Benton County to appoint a qualified attorney to serve as County Attorney; and

WHEREAS, Daniel King has been nominated and appointed by Mayor Mark Ward is determined to be duly qualified and capable of fulfilling the responsibilities of County Attorney for Benton County, Tennessee; and

WHEREAS, Mayor Ward asks the Benton County Commission to approve and confirm this nomination.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that Daniel King be approved, confirmed and appointed to the position of Benton County Attorney for the remainder of the current term.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Price and seconded by Commissioner Bain to approve Resolution No. 20251117-01. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-02

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: NONE

November 17, 2025

**A RESOLUTION by Mayor Mark Ward, to formally appoint newly state certified Road Superintendent Brian Hicks to the position of Benton County Road Superintendent.**

**WHEREAS**, since the resignation of the Benton County Road Superintendent at the end of June 2025, Brian Hicks has occupied that position as designated successor; and

**WHEREAS**, after being designated by outgoing superintendent Barry Carter, Mr. Hicks was confirmed in that position by the county commission; and

**WHEREAS**, Mr. Hicks has since completed the process set forth by the State of Tennessee and was certified by the state; and

**WHEREAS**, after this certification, it is now required that the commission formerly appoint Brian Hicks as Benton County Road Superintendent; and

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that Brian Hicks be appointed to the position of Benton County Road Superintendent for the remainder of the current term of office.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Arnold and seconded by Commissioner Bain to approve Resolution No. 20251117-02. On a roll call vote 14 Ayes, 0 No, 1 Abstain (Holland), and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**RESOLUTION NO. 20251117-03**

**SPONSORED BY BENTON COUNTY MAYOR MARK WARD**

**LEGISLATIVE REFERENCE: NONE**

**November 17, 2025**

**A RESOLUTION by Mayor Mark Ward, to appoint Colleen Tighe to the Benton County Animal Shelter Board to fulfil the remainder of Brittany Fuller’s unexpired Term.**

**WHEREAS**, due to the resignation of Brittany Fuller, there exists a vacancy on the Benton County Animal Shelter Board and it is necessary to fill this seat; and,

**WHEREAS**, Colleen Tighe is an honorable and qualified citizen and expresses a willingness to serve in this capacity; and,

**WHEREAS**, it is the recommendation of Benton County Mayor Mark Ward to appoint Colleen Tighe to fill this position for the remainder of the term.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that Colleen Tighe be nominated and appointed to the Benton County Animal Shelter Board for the remainder of the unexpired term of Brittany Fuller.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

Motion was made by Commissioner Arnold and seconded by Commissioner Price to approve Resolution No. 20251117-03. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
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**MARK WARD, COUNTY MAYOR**

  
\_\_\_\_\_  
**WANDA MALIN, COUNTY CLERK**

**RESOLUTION NO. 20251117-04**

**SPONSORED BY BENTON COUNTY MAYOR MARK WARD**

**LEGISLATIVE REFERENCE: NONE**

**November 17, 2025**

**A RESOLUTION by Mayor Mark Ward, to reappoint Timmy Pate to the Benton County Airport Board for a four (4) year term.**

**WHEREAS**, with the end of his current term on the Benton County Airport Board approaching, it is necessary and prudent to reappoint Timmy Pate to an additional four (4) year term, and

**WHEREAS**, Timmy Pate is a talented and honorable citizen of Benton County, who has served on the Airport Board honorably and has expressed a willingness to continue to serve our community, and

**WHEREAS**, Benton County Mayor Mark Ward requests that, effective upon the end of his current term, Timmy Pate be reappointed to the Benton County Airport Board to serve a four (4) year term, and

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that, Timmy Pate be reappointed to the Benton County Airport Board to serve as outlined above.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

Motion made by Commissioner Miller and seconded by Commissioner Fowler to approve Resolution No. 20251117-04. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
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MARK WARD, COUNTY MAYOR

  
\_\_\_\_\_  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-05

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

A RESOLUTION by Mayor Mark Ward, to budget funds in the amount of \$ 12,450.00 received by the Benton County Library from the City of Camden to a proper line item for expenditure.

WHEREAS, the Benton County Library has received funds in the amount of \$12,450.00 for city of Camden allocation/contribution collected in the months of August (1<sup>st</sup> quarter fiscal year) and October (2<sup>nd</sup> quarter fiscal year) 2025; and

WHEREAS, it will be necessary to budget the said funds in the amount of \$12,450.00 within the library budget.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November 2025 that the funds in the amount of \$12,450.00 received by the Benton County Library for city of Camden allocation/contribution received for the months of August (1<sup>st</sup> quarter fiscal year) and October (2<sup>nd</sup> quarter fiscal year) 2025 be budgeted as the following:

INCREASED REVENUES:

101.48130 CONTRIBUTIONS (City of Camden Allocation) \$ 12,450.00

\$ 12,450.00

INCREASED EXPENDITURES

101.56500.169 PART-TIME PERSONNEL \$ 12,450.00

\$ 12,450.00

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that funds be budgeted as outlined above.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Arnold and seconded by Commissioner Douglas to approve Resolution No. 20251117-05. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-06

SPONSORED BY BENTON COUNTY DOE MARK FLORENCE

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

A RESOLUTION by DOE Mark Florence to budget funds received from the Project Raise Grant to proper line items in the school budget for expenditure.

WHEREAS: The Benton County Board of Education received the Project Raise Grant;

THEREFORE: Be it resolved by the Benton County Board of Commissioners to approve the following changes within the 2025-26 budget as follows;

INCREASE

46590 PRA	Other State Education Funds	\$25,000.00
72130 123 PRA	Guidance Personnel	\$21,928.00
72130 201 PRA	Social Security	1,370.00
72130 204 PRA	Retirement	1,324.00
72130 217 PRA	Hybrid	50.00
72130 212 PRA	Medicare	328.00

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Kiehn and seconded by Commissioner Fowler to approve Resolution No. 20251117-06. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-07

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

A RESOLUTION, by Benton County Mayor Mark Ward, to move funds in the amount of \$ 3985.00 within the Highway Department budget to cover a shortfall in Worker's Compensation Insurance.

WHEREAS, due to an underestimation in the Worker's Compensation Insurance line item, there exists a shortfall in that line, and

WHEREAS, it is therefore necessary to move funds within the Highway Department's Budget to cover this, and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that these funds be transferred and budgeted as follows:

DECREASE

131.63100.412 DIESEL FUEL \$ 3985.00

INCREASE

131.65000.513 WORKER'S COMPENSATION INSURANCE \$ 3985.00

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Fowler and seconded by Commissioner Kiehn to approve Resolution No. 20251117-07. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-08

SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES

November 17, 2025

A RESOLUTION by Sheriff Ken Christopher, to appropriate funds in the amount of \$42,000.00 from the unassigned fund balance of the general fund to an expenditure line item to cover costs associated with entering into a contract with Flock Safety to provide License Plate Readers in multiple locations throughout the county.

WHEREAS, Flock Safety provides License Plate Readers which would increase arrest rates, promote public safety within the county, and provide a valuable investigative tool to deputies and,

WHEREAS, if contracted, the yearly recurring cost for the platform, 12 License Plate Readers, and 2 Live video cameras would be \$42,000.00.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that funds be appropriated as follows:

<b>Decrease Fund Balance:</b>		<b>Amount:</b>
101.39000	Unassigned Fund Balance	\$42,000.00
		<b>\$42,000.00</b>
<b>Increase Expenditures:</b>		<b>Amount:</b>
101.54110.312	Contracts with Private Agencies	\$42,000.00
		<b>\$42,000.00</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Price and seconded by Commissioner Bain to approve Resolution No. 20251117-08. On a roll call 10 Ayes, 5 No (Douglas, Miller, Furr, Fowler, and Nunnery), and 3 Absent. Motion Failed.

  
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MARK WARD, COUNTY MAYOR

  
\_\_\_\_\_  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-09

SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES

November 17, 2025

A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$5,350.44 received from insurance payments on damaged sheriff department vehicles to an expenditure line item to allow for proper expenditure.

WHEREAS, Payments in the amount of \$5,350.44 have been received from insurance reimbursements on wrecked vehicles and,

WHEREAS, it is necessary to move said funds into an expenditure line item for proper expenditure.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that funds be budgeted as follows:

<b>Decrease Fund Balance:</b>		<b>Amount:</b>
101.49700	Insurance Recovery	\$5,350.44
		<b>\$5,350.44</b>
<b>Increase Expenditures:</b>		<b>Amount:</b>
101.58400.338	Maintenance and Repair of Vehicles	\$5,350.44
		<b>\$5,350.44</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion by Commissioner Price and seconded by Commissioner Bain to approve Resolution No. 20251117-09. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-10

SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES

November 17, 2025

A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$300.00 received from miscellaneous refunds for the month of October to a proper line item to allow for expenditure.

WHEREAS, the Benton County Sheriff's Office has received revenues in the amount of \$300.00 for the month of October, 2025, and

WHEREAS, it will be necessary to budget said revenues in the amount of \$300.00 to the appropriate expenditure accounts within Sheriff Department Budget.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that the funds in the amount of \$300.00 received by the Benton County Sheriff's Office for revenues for the month of October, 2025 be budgeted as follows.

DECREASE REVENUES:

101.44170	Miscellaneous Refunds	\$300.00
		<b>\$300.00</b>

INCREASE EXPENDITURES:

101.54110.353	Towing Services	\$300.00
		<b>\$300.00</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Kiehn seconded by Commissioner Price to approve Resolution No. 20251117-10. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-11

SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES

November 17, 2025

A RESOLUTION by Sheriff Ken Christopher, to budget funds in the amount of \$ 30,000.00 received from the TLETA Cost Sharing Grant to proper line items to allow for expenditure.

WHEREAS, the Benton County Sheriff's Office has received revenues in the amount of \$30,000.00 From the TLETA Cost Sharing Grant to be used for officer training, and

WHEREAS, it will be necessary to budget said revenues in the amount of \$30,000.00 to the appropriate expenditure accounts within Sheriff Department Budget.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that the funds in the amount of \$30,000.00 received by the Benton County Sheriff's Office be budgeted as follows.

DECREASE REVENUES:

101.46210	Law Enforcement Training Programs	\$30,000.00
		<b>\$30,000.00</b>

INCREASE EXPENDITURES:

101.54110.524	Inservice/Staff Development	\$25,000.00
101.54110.355	Travel	\$5,000.00
		<b>\$30,000.00</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Arnold and seconded by Commissioner Price to amend Resolution No. 20251117-11 (See Below Amendment to Resolution 20251117-11 "Change Decrease to Increase"). On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed to Amend.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**\*\*\*See Below Amendment to Resolution No. 20251117-11\*\*\***

**RESOLUTION NO. 20251117-18**

**SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER**

**LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES**

**November 17, 2025**

**A RESOLUTION by Sheriff Ken Christopher to appropriate and budget funds in the amount of \$ 15,000.00 to a proper line item to allow for expenditure in accordance with a reimbursable training equipment grant.**

**WHEREAS**, Benton County has been awarded a reimbursable Training Equipment Grant administered by the Tennessee Corrections Institute and,

**WHEREAS**, funds in the amount of \$15,000.00 must be appropriated to the proper line items within the jail's budget in order to cover the approved purchases.

**NOW THEREFORE BE IT RESOLVED**, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that funds in the amount of \$15,000.00 be appropriated from the unassigned fund balance to an appropriate expenditure line item within the jail's budget.

**INCREASE REVENUES:**

101.39000	Unassigned Fund Balance	\$15,000.00
		<b>\$15,000.00</b>

**INCREASE EXPENDITURES:**

101.54210.716	Law Enforcement Equipment	\$15,000.00
		<b>\$15,000.00</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

Motion was made by Commissioner Bain and seconded by Commissioner Kiehn to approve as amended Resolution No. 20251117-11 (*See Above Amended Resolution No. 20251117-11*). On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed as Amended.

  
\_\_\_\_\_  
MARK WARD, COUNTY MAYOR

  
\_\_\_\_\_  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-12

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

**A RESOLUTION by Mayor Mark Ward, to seek commission approval of a new fee schedule and Standard Operating Procedures (SOP) for the Benton County Animal Shelter.**

**WHEREAS**, it has been necessary to update the Standard Operating Procedures (SOP) for the Benton County Animal Shelter, including the fee schedule; and,

**WHEREAS**, a copy of this updated SOP and fee schedule have been provided to the commissioners for review; and,

**WHEREAS**, Mayor Mark Ward requests that the commission give approval to this SOP and fee schedule.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that the new Standard Operating Procedures (SOP) and fee schedule for the Benton County Animal Shelter is approved as written.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

Motion made by Commissioner Bain and seconded by Commissioner Burke to approve Resolution No. 20251117-12. On a roll call vote 0 Ayes, 15 No, and 3 Absent. Motion Failed.

  
\_\_\_\_\_  
MARK WARD, COUNTY MAYOR

  
\_\_\_\_\_  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-13

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

**A RESOLUTION by Mayor Mark Ward, to budget funds received from the Airport Grounds Equipment Grant to a proper line item for expenditure.**

**WHEREAS**, the Benton County Airport has received a payment of \$ 24,893.79 from the Airport Grounds Equipment Grant; and,

**WHEREAS**, these monies need to be budgeted to a proper expenditure account to pay associated invoices; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that funds be budgeted as follows:

**INCREASE:**

189.47590                    OTHER FEDERAL THROUGH STATE                    \$ 24,893.79

**INCREASE:**

189.91110.717                    MAINTENANCE EQUIPMENT                    \$ 24,893.79

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion ws made by Commissioner Douglas and seconded by Commissioner Holland to approve Resolution No. 20251117-13. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-14

SPONSORED BY BENTON COUNTY MAYOR MARK WARD

LEGISLATIVE REFERENCE: BUDGET COMMITTEE

November 17, 2025

A RESOLUTION by Mayor Mark Ward, to seek commission approval to enter into an agreement for a copier/printer/scanner system for the Clerk & Master's Office and to appropriate and budget funds in the amount of \$ 1250.00 for this purpose.

WHEREAS, it is necessary to fund a new Bizhub 301 Copier/Printer/Scanner System for the Benton County Clerk & Master's Office; and,

WHEREAS, this equipment is vital to the operations of this office; and,

WHEREAS, this equipment will be leased for the sum of \$ 175.00 per month; and,

WHEREAS, the county commission will need to grant Mayor Ward authority to enter into any needed agreement for this equipment and appropriate and budget funds for this purpose.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that Benton County Mayor Mark Ward be given authority to enter into agreement as needed for the above-described equipment and that funds be appropriated and budgeted for this purpose as follows:

DECREASE:

101.39000 UNASSIGNED FUND BALANCE \$ 1250.00

INCREASE:

101.53400.709 DATA PROCESSING EQUIPMENT \$ 1250.00

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Fowler and seconded by Commissioner Burke to approve Resolution No. 20251117-14. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**RESOLUTION NO. 20251117-15**

**SPONSORED BY BENTON COUNTY MAYOR MARK WARD**

**LEGISLATIVE REFERENCE: BUDGET & PROPERTY COMMITTEES**

**November 17, 2025**

**A RESOLUTION by Mayor Mark Ward, to seek commission approval to create a part-time maintenance position for the ballfields at the Benton County Sports Complex and to appropriate and budget funds in the amount of \$ 25,000.00 for funding this position.**

**WHEREAS**, seeing a need for more consistent maintenance and upkeep at the Benton County Sports Complex and upon the recommendation of the Parks and Recreation Board, Mayor Mark Ward requests that the Benton County Commission approve the creation of a part-time ballfields maintenance position; and,

**WHEREAS**, this position will ensure the daily running, upkeep and cleaning of buildings, general grounds upkeep, trash removal and other duties as needed; and,

**WHEREAS**, Mayor ward also requests the appropriation and budgeting of \$ 25,000.00 to fund this position; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th Day of November, 2025 that a part-time ballfields maintenance position be created and that funds be appropriated and budgeted for this purpose as follows:

**DECREASE:**

101.39000                      UNASSIGNED FUND BALANCE                      \$ 25,000.00

**INCREASE:**

101.56700.169                      PART-TIME PERSONNEL                      \$ 25,000.00

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

**\*\*\*Resolution No. 20251117-15 Pulled\*\*\***

**RESOLUTION NO. 20251117-16**

**SPONSORED BY BENTON COUNTY COMMISSIONERS KEITH ARNOLD AND JEFF MURPHY**

**LEGISLATIVE REFERENCE: BUDGET COMMITTEE**

**November 17, 2025**

**A RESOLUTION by Commissioners Arnold and Murphy to appropriate and budget funds in the amount of \$ 12,000.00 to fund an AI Technology subscription for use of the Benton County Chamber of Commerce.**

**WHEREAS**, tourism is a large contributor to the overall economy of Benton County, Tennessee; and

**WHEREAS**, the Benton County Chamber of Commerce and it's Director Loris Matlock, work tirelessly to promote Benton County Tourism opportunities locally and across the entire region; and

**WHEREAS**, there exists tools and technology that would be of great benefit to our Tourism Director, the Chamber of Commerce, The Tennessee River Resort District Board, and the Benton County Government. This technology called Placer AI and has already been a proven asset to neighboring counties; and

**WHEREAS**, this access to valuable information would allow The Chamber, TRRD, and Benton County to see demographic data to gauge our tourism promotion efforts, and help all that are involved in promoting tourism make better decisions as to where and how to invest our marketing efforts; and

**THEREFORE, BE IT RESOLVED THAT** the Benton County Commission meeting in regular session on the 17<sup>th</sup> Day of November, 2025 approves funding the amount of \$12,000. for a one-year subscription to Placer AI, starting January 1, 2026 and appropriates and budgets funds for this purpose as follows:

**DECREASE:**

101.39000                      UNASSIGNED FUND BALANCE                      \$ 12,000.00

**INCREASE EXPENDITURES:**

101.58110.316                      TOURISM                      \$ 12,000.00

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

**\*\*\*Resolution No. 20251117-16 Pulled\*\*\***

**RESOLUTION NO. 20251117-17**

**SPONSORED BY BENTON COUNTY COMMISSIONERS PRICE, FOWLER, BURKE AND MURPHY**

**LEGISLATIVE REFERENCE: BUDGET COMMITTEE**

**November 17, 2025**

**A RESOLUTION by Commissioners Price, Fowler, Burke and Murphy to establish Guidelines for Citizen Participation During the Public Comment Period of the Benton County Commission Meetings.**

**WHEREAS**, the Benton County Commission recognizes the importance of providing an opportunity for Benton County citizens to express concerns, suggestions, or commendations regarding county matters; and

**WHEREAS**, the Commission desires to ensure that all citizens are afforded a fair and orderly process during the citizen comment period;

**NOW THEREFORE BE IT RESOLVED**, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that:

1. Any Benton County citizen who has pre-registered in accordance with established procedures shall be permitted to speak during the Citizens' Forum portion of Commission meetings.
2. Each pre-registered speaker shall be allotted a period of three (3) minutes to address the Commission regarding any matter of concern or praise related to Benton County government or community affairs.
3. Speaking time allotted to an individual may not be transferred, pooled, or otherwise given to another person.
4. Any County Commissioner may, at their discretion, move to extend an individual speaker's time by an additional two (2) minutes.
5. The total time allotted for the Citizens' Forum shall not exceed fifty (50) minutes per meeting.

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
**COUNTY MAYOR, MARK WARD**

\_\_\_\_\_  
**COUNTY CLERK, WANDA MALIN**

**\*\*\*Resolution No. 20251117-17 Pulled\*\*\***

NOTARIES

ANY OTHER BUSINESS

Motion was made by Commissioner Bain and seconded by Commissioner Arnold to Suspend the Rules to bring Resolution No. 20251117-18, Resolution No. 20251117-19, and Resolution No. 20251117-20 to the floor. On a roll call vote 9 Ayes, 6 No (Miller, Kiehn, Price, Murphy, Fowler, and Bain), and 3 Absent. Motion Failed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

Motion was made by Commissioner Murphy and seconded by Commissioner Fowler to Suspend the Rules to bring "**Only**" Resolution No. 20251117-18 to the floor. On a roll call vote 14 Ayes, 1 No (Arnold), and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

RESOLUTION NO. 20251117-18

SPONSORED BY BENTON COUNTY SHERIFF KEN CHRISTOPHER

LEGISLATIVE REFERENCE: BUDGET & LAW ENFORCEMENT COMMITTEES

November 17, 2025

A RESOLUTION by Sheriff Ken Christopher to appropriate and budget funds in the amount of \$ 15,000.00 to a proper line item to allow for expenditure in accordance with a reimbursable training equipment grant.

WHEREAS, Benton County has been awarded a reimbursable Training Equipment Grant administered by the Tennessee Corrections Institute and,

WHEREAS, funds in the amount of \$15,000.00 must be appropriated to the proper line items within the jail's budget in order to cover the approved purchases.

NOW THEREFORE BE IT RESOLVED, By the Board of Commissioners of Benton County, Tennessee assembled in regular session on this the 17th day of November, 2025 that funds in the amount of \$15,000.00 be appropriated from the unassigned fund balance to an appropriate expenditure line item within the jail's budget.

DECREASE REVENUES:

101.39000	Unassigned Fund Balance	\$15,000.00
		<b>\$15,000.00</b>

INCREASE EXPENDITURES:

101.54210.716	Law Enforcement Equipment	\$15,000.00
		<b>\$15,000.00</b>

Upon a Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

On a Roll Call Vote \_\_\_\_\_ Voted AYE \_\_\_\_\_ Voted NAY \_\_\_\_\_ Passed \_\_\_\_\_ Absent \_\_\_\_\_

APPROVED:

ATTEST:

\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN

Motion was made by Commissioner Bain and seconded by Commissioner Holland to approve Resolution No. 20251117-18. On a roll call vote 15 Ayes, 0 No, and 3 Absent. Motion Passed.

  
MARK WARD, COUNTY MAYOR

  
WANDA MALIN, COUNTY CLERK

**ADJOURNMENT**

Motion was made by Commissioner Arnold and seconded by Commissioner Miller to adjourn the meeting. On roll a call vote 15 Ayes, 0 No, and 3 Absent. Motion Carries.

**WANDA MALIN, COUNTY CLERK, DO CERTIFY THIS TO BE A TRUE AND COMPLETE COPY OF THE NOVEMBER 17, 2025, BENTON COUNTY COMMISSION MEETING.**

  
\_\_\_\_\_  
COUNTY MAYOR, MARK WARD

  
\_\_\_\_\_  
COUNTY CLERK, WANDA MALIN